



**LEVI ALTERNATIVE PROVISION**

**PROVIDER ACCESS**

**POLICY STATEMENT**

***Policy approved by: Management Committee***

***Date Reviewed: September 2025***

***Next review date: September 2027 (every two years)***

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## **1. Aims**

This policy statement aims to set out our centres arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## **2. Statutory requirements**

Schools/centres are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools/centres must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our centre complies with these requirements.

## **3. Student entitlement**

Levi Alternative Provision fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The centre will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies in National Apprenticeship Week and National Careers Week, in addition to providers attending careers events.

## **4. Management of provider access requests**

### **4.1 Procedure**

A provider wishing to request access should contact Carl Samuels, Director.

Telephone: 020 3089 1235

Email: [carl@leviap.co.uk](mailto:carl@leviap.co.uk)

### **4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into centre to speak to students and/or their parents/carers:

Please speak to our careers lead to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID19.

### **4.3 Granting and refusing access**

Access to pupils will only be granted if ;

- in the best interests of our pupils
- providers have satisfactorily passed all safety checks confirming their suitability to work with pupils

Access will be refused/taken away with immediate effect if •

- Providers are attempting to solicit or sell goods to pupils
- Providers are deemed a Safeguarding risk.

The centre reserves the right to decide upon the suitability of all providers, at all times.

#### **4.4 Safeguarding**

The centre follows legislation around Safer Recruitment and guidance found in the Department for Education document, Keeping Children Safe in Education.

Our Safeguarding and Child Protection Policy outlines the centres procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

A copy of this policy can be found on the centre website or from Christopher Blake (Centre Business Manager) .

#### **4.5 Premises and facilities** Explain:

- At the request of providers, the centre is able to provide accessible facilities, including spaces for meetings and presentations to take place, suitable refreshments, and audio/visual/technical support. This support should be agreed with Carl Samuels (Director) and Christopher Blake (Centre Business Manager) in advance of any booked sessions.
- Providers are permitted to leave literature/flyers/prospectuses at the centre for pupils to read. All providers and visitors are required to follow the centres policies and procedures when on site, including all Safeguarding and Safer Recruitment guidance and any current policies around Public Health. Further details can be sought from Christopher Blake (Centre Business Manager) .

### **5. Links to other policies**

This policy links to other centre policies/documents, as follows:

- Safeguarding and Child Protection Policy
- Equality and Diversity Policy Statement
- Careers Education Information and Guidance

### **6. Monitoring arrangements**

The centres arrangements for managing the access of education and training providers to students are monitored by Christopher Blake.

This policy will be reviewed by Christopher Blake in September 2027.

At every review, the policy will be approved by the Management Committee.